

**VOLUNTEER VACANCY
ROYAL ENGINEERS RUGBY FOOTBALL CLUB
MEN'S TEAM MANAGER**

Introduction

Applications are invited for the voluntary position of Team Manager (TM) for the Royal Engineers Rugby Football Club (RERFC) Men's Team.

This is an important role that supports the effective running of the squad and ensures players, coaches, and staff are enabled to perform at their best. The Team Manager is central to the organisation, administration, and coordination of all team activity throughout the season.

The successful applicant will ideally serve for a minimum of three seasons, subject to continued suitability and availability. The intended start date is Summer 2026.

Closing date for applications: 30 April 2026

Application Process

Applicants should submit a rugby CV via email to: sapperugby@icloud.com

The selection process will include:

- **CV Sift** – 4-7 May 26
- **Interviews** – 22-26 June 26

All applicants will be contacted after the CV sift. Shortlisted candidates will be informed directly and invited to interview.

Qualification, Rank and Experience Criteria

There are no mandatory qualifications or rank requirements for this post.

However, the following are desirable:

- Experience in team administration, coordination, or leadership roles
- Strong organisational skills and the ability to manage multiple tasks
- A good working knowledge of Army processes or administrative policy
- Confidence operating with players, coaches, staff, and senior Corps representatives
- Enthusiasm for rugby and player development within the Corps environment

Applicants must:

- Be serving British Army personnel (Regular or Reserve)
 - Have a minimum of three years' service remaining from Summer 2026
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Commitment

This is a valued and respected volunteer role that involves engagement throughout the rugby season. There will be requirements during evenings, weekends, and Corps-level events.

The Team Manager plays a key role in creating a positive and well organised environment that supports on field performance.

Role and Responsibilities

The Team Manager works closely with the Head Coach and Royal Engineers RFC Committee. Responsibilities include:

- Providing administrative and organisational support to enable the squad to operate effectively
- Planning and coordinating fixtures, training sessions, meetings, and team activity
- Managing player availability, communications, and squad information
- Liaising with Corps staff, ARU representatives, and wider rugby stakeholders as required
- Supporting the Head Coach with player management, development priorities, and logistics
- Assisting with travel, accommodation, and matchday arrangements
- Ordering and managing team kit and equipment, and overseeing its distribution
- Maintaining appropriate records and supporting endofseason reporting
- Helping identify new talent within Units and the wider Corps
- Ensuring team conduct aligns with Corps and ARU expectations

This role requires proactive planning, effective communication, and a collaborative approach with coaching and support staff.

Further Information

For informal discussion about the role, applicants may contact the Royal Engineers RFC Committee (sapperugby@icloud.com).